

**Council of Research and Academic Libraries (CORAL) Director's Meeting  
Northwest Vista College Library  
Friday, May 2, 2008  
Approved Minutes**

**Officers in attendance:** Martha Rinn (President, TLU), Judy Larson (Vice-President/President-Elect, OLLU), Judy McMillan (Treasurer, NVC), Candice Scott (Past President, SU), Necia Wolff (Secretary, StMU)

**Other Attendees:** Basil Aivaliotis (UIW), Bea Caraway (TU), Dave Dembeck (SwRI), Christine Godin (NVC), Palmer Hall (StMU), Jan Kemp (UTSA), Teresa Martinez (BUA), Tracey Mendoza (NLC), Tina Mesa (PAC), Mendell Morgan (UIW), Catherine Nishimuta (RAFB), Candace Peterson (SAC), Sara Schmidt (SU), John Weel (UTHSCSA)

### **Welcome**

Martha Rinn called the meeting to order at 2:20pm.

Christine Godin welcomed the attendees to the Northwest Vista College Library. Christine gave a report on the library building project at NVC. The library staff expects to move into the new library building in August 2008.

### **Approval of minutes**

The minutes from the October 5, 2007 were discussed. Sara Schmidt noted that her name needed to be added to the attendee list. The minutes were approved, with the change, by acclamation.

### **Treasurer's Report**

The attendees reviewed the proposed 2008-2009 budget. Judy McMillan noted that CORAL currently pays for a database manager who enters CORAL member libraries' records into OCLC via an Amigos account. The budget also includes anticipated expenses for programming/continuing education, CPA services, and office/communications. CORAL currently has \$31,426.78 in checking/savings.

### **Planning Committee Reports**

1. Bylaws – Judy Larson reported on the bylaws committee recommended updates to the bylaws. Attendees received copies of the bylaws proposed changes. The bylaws committee suggested altering the membership section to remove the library director requirement from the office of President, Vice President/President-Elect, and Past President. The bylaws committee presented this change as it widens the potential officer pool and may encourage more involvement in CORAL by non-director librarians. This suggestion spurred a lot of conversation from the meeting attendees with some attendees supporting the change and others objecting to the change. Palmer Hall suggested that librarians might be more involved in CORAL if the interest groups were reinstated. He also suggested that the directors could have shorter time commitments in office if the office of Past President was abolished. Other attendees pointed out that CORAL membership resides with the institutions and, since this is the case, directors are the only attendees who can commit financial resources. Judy noted that the directors will vote on the proposed bylaws changes at the Fall 2008 meeting. Discussion about the bylaws will continue throughout the summer and early fall.

2. Communications – Martha Rinn presented the new CORAL website (<http://www.coralsa.org>). The communications committee members were Martha Rinn, Teresa Martinez, and Necia Wolff. Necia reported on the process of setting up the new CORAL website and outlined the services provided by Dreamhost. Dreamhost provides free, permanent business hosting accounts to registered non-profit organizations.

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Dreamhost also supports webmail accounts, discussion lists, wikis, blogs, and other communication tools. Necia redesigned the CORAL website and transferred the new site to Dreamhost. Nancy Kaida, a librarian at NVC, will take over the CORAL webmaster

duties. Attendees discussed future improvements to the CORAL website. Palmer Hall suggested hiring a web designer to develop a professional look for the site. Necia Wolff suggested that the future website planners work on the site's organizational structure, including the creation of new navigation areas for topics like interest groups.

3. Professional Development – Sara Schmidt reported on the survey results of the "Continuing Education for Instruction Librarians Survey." The survey was designed by the committee members (Sara Schmidt, Michele Millet, and Celita DeArmond). Attendees received a handout showing aggregated survey responses. Survey responders were very interested in continuing education opportunities. Meeting attendees discussed the survey results. Some of the ideas generated by this discussion included 1) offering training for moving up in library leadership, 2) bringing nationally noted speakers to San Antonio 3) offering scholarship to librarians at CORAL member institutions to attend national meetings/training so they could then present to the local community.

### **Approval of 08/09 Dues Structure**

The Executive Board recommended that dues be set at \$210 per member institution, the same as the 07/08 dues. The board noted that the proposed dues amount was sufficient to cover the proposed budget expenditures. Martha called for a vote on the proposal. The directors voted to approve the 08/09 dues structure.

### **Approval of 08/09 Budget**

Martha Rinn asked for a vote on the 08/09 budget, as recommended by the Executive Board (distributed to the attendees). The directors voted to approve the 08/09 budget.

### **Election of Officers**

The slate of officers included:

- Vice President/President-Elect: Tracey E. Mendoza, Northeast Lakeview College
- Secretary: Teresa B. Martinez, Baptist University of the Americas
- Treasurer: Basil Aivaliotis, University of the Incarnate Word

There were no nominations from the floor. Christine Godin moved to accept the slate of officers as listed. Candace Peterson seconded the motion. The directors voted to approve the slate.

### **Other business**

1. Library of Texas – database project created by the Texas State Libraries and Archives Commission, Kevin Marsh coordinates the program. Any library in Texas (except special libraries) can participate. A library's catalog must be Z39.50 compliant to link to the Library of Texas meta-search. Searches can manually select CORAL libraries to limit their search to CORAL library holdings.
2. Awards and Honors – Mendell Morgan, retiring this year from UIW, was honored for his 30+ years of service to CORAL. Palmer Hall spoke about his years of friendship and collaboration with Mendell. Martha Rinn presented Mendell with a card signed by CORAL librarians, a certificate of appreciation, and a gift. CORAL also gave a \$75 donation to the UIW Library to purchase a book in Mendell's honor.
3. Palmer Hall announced that Necia Wolff was promoted to Associate Professor.
4. Jan Kemp announced that UTSA will be renovating the 1604 campus library. She also announced that UTSA plans to reopen their search for a new library dean.

The meeting ended at 3:20pm.

Minutes submitted by: Necia Wolff, CORAL Secretary